How To Check Tutortrac History

Step #1: Login

Go to UCBA (University of Cincinnati Blue Ash) Tutortrac site and **login**

https://tutortrac.ucba.ucblueash.edu

Step #2: Visit History

After **logging in**, look to your left hand corner and **click** on **visit history.**

Step #3: Record or Observe

Check/confirm that the login times are correct or simply record or observe your time.

Main Menu   Log Off

Visits Listing

1 visits found

Visits   Student

Date In	Time In	Time Out	Hrs	Center	Consultant	Reason	Subject
4/21/2017	9:45 AM	10:45 AM	1.00	MASS Center Ind. Studying/PC Use		Independent Studying/Computer Usage 28ENGL1001 004 2171	

Visits for   Student Name

Date In	Time In	Time Out	Hrs	Center
4/21/2017	9:45 AM	10:45 AM	1.00	MASS Center Ind. Studying/PC Use