Rubric for up to $500 Supporting Materials Award Assessment

Candidate's Name_____ **Rubric Score**_____

_____ Proposal not considered: (circle appropriate reason)   incomplete application   did not follow template

not within the funding timeframe   3rd application in 1 year for same award   two proposals on one application

Criteria / Rating	-2	-1	0	1	2
Previous funding	Any received last year	Any received 2 years ago	(year= academic year)		
Final report for previous funds		Incomplete, no template			
Tenure status			Tenured, annual represented adjuncts, clinical track faculty, and educators	Untenured, tenure-track	
Goals			Unclear or missing	The goals for the project are appropriate for the nature of the materials	Clear description of how the equipment will help with professional activities and/or teaching
Budget			Unclear or missing	Budget is included, with details AND demonstrates need	Budget meets minimum requirement AND Includes specific sources of expected costs, demonstrating research into costs
Background			Unclear or missing	Clear description of materials requested, AND Clear explanation of relevance of the materials	Minimum requirements met. In addition, evidence is provided that cost, quality and features have been compared, AND Clear explanation of background in using the materials, OR clear explanation of why a lack of background is appropriate in this case.
Outcome: Contribution to discipline			Unclear or missing	Clear explanation of contribution to discipline with examples, OR Clear description how the candidate will share knowledge of how to use the hardware and/or software with others	Clear explanation of contribution to discipline with examples, AND Clear description of how the candidate will share knowledge of how to use the hardware and/or software with others
Outcome: Contribution to professional development			Unclear or missing	Clear explanation of contribution to professional development with examples, OR Clear description of how the candidate will share knowledge of how to use the hardware or software with others	Clear explanation of contribution to professional development with examples, AND Clear description of how the candidate will share knowledge of how to use the hardware and/or software with others