**Rubric for up to $5,000 Individual Faculty or Faculty Group Award Assessment**

**Candidate’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rubric Score\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (maximum 13 points)

Proposal not considered: (check appropriate reason)  
 \_\_\_\_ incomplete application (missing necessary approvals)  
 \_\_\_\_ not within the funding time frame  
 \_\_\_\_ 3rd application in 1 year for same award  
 \_\_\_\_ does not belong to AAUP Bargaining Unit

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| --- | --- | --- | --- | --- | --- | --- |
| **Criteria / Rating** | **-2** | **-1** | **0** | **1 (minimum)** | **2 (satisfactory)** | **3 (exceptional)** |
| Previous funding | Any received last year | Any received 2 years ago | (year= academic year) |  |  |  |
| Final report for previous funds |  | Missing or Incomplete |  |  |  |  |
| Goals |  |  | Unclear or missing    (ie: does not satisfy the minimum requirements.) | Gives name of event or activity (with limited or no description)   **AND**  Lists goals for the proposal, which are appropriate for the nature of the event   **AND**  It is clear that this proposal supports either   teaching  research/scholarship/creative works  service/leadership | Goals meet the minimum requirements   **AND one or two** of the following:   Describes event or activity in sufficient detail to judge its value or importance.  Provides a clear detailed description of why the person should participate.  Describes ***how*** the goal will facilitate the faculty member’s ongoing professional development in one of the three areas listed on the left. | Goals meet the minimum requirements   **AND ALL** of the following:   Describes event or activity in sufficient detail to judge its value or importance.  Provides a clear detailed description of why the person should participate.  Describes ***how*** the goal will facilitate the faculty member’s ongoing professional development in one of the three areas listed on the left. |
| Budget |  |  | Unclear or missing | Budget is included, but cost estimates may be general in nature. | Budget meets minimum requirement  **AND** Includes specific sources of expected costs, demonstrating research into costs. |  |
| Outcome:  Contribution to faculty member’s professional development |  |  | Does not describe a clear contribution to some aspect of faculty member’s professional development. | Briefly describes how the candidate will use information gained from this event to further their own professional activities in:  teaching  or  research/scholarship/creative works  or  service/leadership | Meets minimum requirement for this outcome  **AND**  Describes with specificity how the event/activity expands their knowledge or skills in unique or novel ways.  **OR**  how the candidate will build on this event/activity in the future (ie: how it provides a platform for further growth & development). | Meets minimum requirement for this outcome   **AND BOTH** of the following:  Describes with specificity how the event/activity expands their knowledge or skills in unique or novel ways.  how the candidate will build on this event/activity in the future (ie: how it provides a platform for further growth & development). |
| Outcome:  Contribution to the faculty member’s department or discipline. |  |  | Does not describe a clear contribution to faculty member’s department or discipline. | Briefly describes how the event/activity contributes or relates to the candidate’s department or discipline. | Meets minimum requirement for this outcome  **AND**  Describes with specificity how candidate will share the  knowledge they have gained with colleagues at their department and/or in the broader discipline. |  |
| Outcome:  Contribution to the mission, goals and/or vision of UCBA |  |  | Does not describe a clear contribution to college or its mission/vision | Describes how candidates’ goals are in line with the college’s mission or its vision or its goals. |  |  |